



Haygrove School

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www.haygroveschool.co.uk
Headteacher – Mrs K Canham, BA (Hons), MA



17th October 2017

Parent/Carer
c/o Student

Dear Parent/Carer

Year 7 Parents' Evening Thursday, 9th November 2017 - Online Appointment Booking

I would like to invite you to attend our Parents' Evening on **Thursday, 9th November from 4.30pm to 7.30pm**. This will give you the opportunity to discuss your child's progress with individual subject teachers and their tutors.

The school uses an online appointment booking system which allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments will go live on Thursday, 19th October at 6.30pm and will close at 10.30pm on Wednesday, 8th November. Should you wish to make any changes after this date please contact the Student Services office. If your child is taught by a Year 7 tutor, you will be unable to book an appointment with them until Thursday, 2nd November. All other teachers will be available to book.

All PE teachers will show as available to make appointments with but please ensure you only book an appointment with one PE teacher. All students have been informed of which teacher they need to book with so please discuss this with your son or daughter. If you have booked with the wrong teacher the appointment will be deleted and you should book again with the correct teacher

Please visit <https://haygrove.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is on the back of this letter). Login with the following information:

Student's First Name:

Student's Surname:

Log In:

Parental ID:

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

J Hellyer – Mr
Head of Year 7

HAYGROVE SCHOOL: Please return to Mr Hellyer, Head of Year 7

Child's Name: _____

Tutor: _____

I have received the letter about Year 7 Parents' Evening
I will be/will not be attending Year 7 Parents' Evening

Signed: _____ Date: _____

