



Haygrove School

Durleigh Road, Bridgwater, Somerset TA6 7HW
Tel: 01278 455531 Fax: 01278 427972
www.haygroveschool.co.uk
Headteacher – Mrs K Canham, BA (Hons), MA



8 September 2017

Dear Parent

BUCKFAST ABBEY – FRIDAY 20 OCTOBER 2017

We have arranged a trip to Buckfast Abbey to help the students with their GCSE course. The students will be doing a workshop on the Windows of Wonder and also have the opportunity to have a question session with a monk. This will create an unforgettable learning experience for the students.

Students should bring a packed lunch with any drinks/snacks they require for the day. **The cost is £6.50** (non-refundable) and includes the education session, insurance and mini bus. Students should wear smart casual clothing – ripped jeans and unsuitable logos are not acceptable. Your child may wish to bring some spending money to purchase a drink or ice cream. We will be leaving Haygrove at 9.00am and we will return to Haygrove at 3.00pm. Members of Haygrove staff will accompany the students. The Emergency school contact number is Mrs C Morgan on Tel 07837 900365.

Students entitled to FSM may also be eligible for further support from the Pupil Premium fund, dependent upon individual circumstances and the specific learning needs identified by the school. Please contact Mrs J Witts before applying if you wish to enquire about additional Pupil Premium funding.

If you would like your son/daughter to participate, please return the consent form below with payment to the school Finance Office during morning registration by Monday 18 September 2017.

Yours sincerely

J Woodason – Mr
Director of Learning/Head of Cognitive Education

HAYGROVE SCHOOL : BUCKFAST ABBEY – FRIDAY 20 OCTOBER 2017

Please return to the Finance Office during morning registration by Monday 18 September 2017.

Child's Name _____ Date of Birth _____ Tutor Group _____

Home Address _____

Emergency Contact Telephone Number _____

Medical Information _____

I wish my son/daughter to be allowed to take part in the above mentioned activity/visit and, having read the information sheet, agree to his/her taking part in any or all of the activities described. I understand that, while the establishment staff in charge of the party will take all reasonable care of the young people, they cannot necessarily be held responsible for any loss or damage suffered by my son/daughter during the activity/visit. All activities/visits are covered by public liability insurance and trips outside the County are covered by comprehensive travel insurance. Details of cover are available from the establishment on request. I have read, understood and agree to the Declaration and Explanatory Notes on the reverse of the attached letter. I am happy for named photos of my child to be released to the Press, Haygrove Newsletter and Website.

I enclose £6.50 cash (exact amount please) and write you child's name, tutor group and 'Buckfast Abbey on the back - thank you).

Signed _____ Parent/Guardian Date _____

Please print name _____ Mr/Mrs/Ms/Miss



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EXPLANATORY NOTES - This form serves several important functions.

1. It confirms your knowledge of and your agreement to your child's participation in the planned visit.
2. It advises you that the Haygrove School Academy Trust will NOT necessarily be legally liable for every type of loss suffered by a child whilst on a visit.
3. It contains information about your child together with your consent to medical treatment if required.
4. It gives the supervising staff immediate information on how to contact you in an emergency.
5. If this form is not returned your child will NOT be able to participate in the visit.
6. If you wish to discuss the contents, please contact our Educational Visit Coordinator, Mrs C Morgan at Haygrove School.
7. Data Protection. Haygrove School Academy Trust, as the data controller, will fulfil its data protection obligations by treating all personal data, held manually and on computerised administrative systems, with due care and confidentiality. Personal data will only be disclosed in accordance with the Data Protection Act 1998, and the purposes registered by Haygrove School Academy Trust. Data collected is used for registration and monitoring purposes, and emergency contact information.

Declaration

Having read the information sheet, I agree to my child taking part.

I understand that all reasonable care will be taken of my child during the visit/activity and that he/she will be under an obligation to obey all directions and instructions given and observe all rules and regulations governing the visit/activity.

I understand that if my child seriously misbehaves or is a cause of danger to him/herself or to others, then he/she may be sent home early from the visit/activity. In such a situation, there will be no obligation on the school/establishment to refund any money.

I agree to my son/daughter receiving medication as I have instructed in this form and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

Eligibility for Free School Meals

Parents/carers who receive any of the following are entitled to free school meals:

- Income Support (IS)
- Employment Support Allowance (Income Related)
- Income-based Job Seekers Allowance (IBJSA)
- Guaranteed Element of State Pension Credit.
- Support under Part VI of the Immigration and Asylum Act 1999
- **Child Tax Credit without Working Tax Credit with an annual taxable income (as assessed by HMR&C) of less than £16,190**

If you have recently become unemployed but are still receiving working Tax credits, you may be entitled to free school meals. please call Somerset County Council on 0845 345 9122 for advice. A full leaflet and application form are available from Somerset County Council: www.somerset.gov.uk and search on "claim free school meals"