



Haygrove School

Durleigh Road, Bridgwater, Somerset TA6 7HW

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www.haygrove.somerset.sch.uk

Headteacher - Mrs K Canham, BA (Hons), MA



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Dear Parent/Guardian

Adverse Weather and School Closure

In the event of severe weather conditions, Haygrove School will always try to remain open wherever possible, and a decision to close will only be made if it is absolutely necessary to do so. Such a situation could arise, for example:

- If conditions on the school site are too hazardous for staff and students or if travel routes to and from school are dangerous.
- If insufficient numbers of staff are able to make their way to school, thus making it difficult for us to provide adequate supervision.
- If the forecast indicates a serious deterioration in weather conditions during the day.
- If County Transport companies make the decision not to operate their coaches/buses.

The following information and procedures will apply in the case of school closure and can found on our website.

Closure before the start of the school day due to severe weather

If it is considered necessary to close before the start of the school day, we will inform you in the following ways:

1. A message will be posted on the school's website (www.haygroveschool.co.uk) and the school's social media sites (www.twitter.com/haygrove and www.facebook.com/haygroveschool) by 7.30 am each day at the latest and will be regularly updated.
2. A text message and email will be sent to all parents by, or shortly after, 7.30 am, using the most recent contact details provided.
3. Broadcasts by the following radio stations:
Somerset Sound: 95.5FM or 1566MHz
Heart FM: 102.6FM

School closure details and school transport cancellations can be found at www.somerset.gov.uk/badweathertransport. In an effort to improve communication with parents, Transporting Somerset has asked for parents to look at their website before phoning for information.

Closure during the school day

Our priority is to keep all students calm and safe, therefore please follow these instructions so that we can keep the children calm and reassured about their safety.

Please do not phone or text your child/ren if you are worried about deteriorating weather, as it causes alarm and other children may panic. Attached is a flowchart which I hope will reassure you about what will happen. We do need to do things in an orderly and safe fashion, as I know you will appreciate.

If adverse weather forces us to close during the school day, we will inform you in the following ways:

1. A message will be posted on the school's website (www.haygroveschool.co.uk) and the school's social media sites (www.twitter.com/haygrove and www.facebook.com/haygroveschool).



2. A text message and email will be sent to all parents using the most recent contact details provided. This message will direct you to the school website, which is where we will put all advice/instructions.

For students who use County transport: Normally the school buses will arrive early to ensure students are able to get home. This is at the bus company's discretion and as soon as we have had confirmation of when they will arrive, we will notify parents using the methods listed above.

Students will only be allowed to leave school when given permission by a member of staff. If your child/ren normally walks to school then they should remain in school until permission is given for them to go home. If you normally collect your child from school or school buses are not operating, we will stay open for as long as we possibly can and, although there may not be enough teachers to teach lessons, we will provide supervised activities until 3.15pm. After this time students who need to wait in school will be supervised until they can be collected. This is to allow parents the comfort of knowing their children are safe and supervised.

If you collect your child/ren from school, please make sure they sign out at Student Reception. You will need to wait in the Main Reception while we locate your child/ren; please be patient so that we can co-ordinate this process as quickly as possible.

Note: If the weather is very bad, students are permitted to wear suitable footwear (e.g. wellington boots) on the way to and from school but will need to bring their school shoes to change into once in school.

May I also remind you that we ask parents not to drive on to the school site because it adds to congestion.

If you do not receive information from the school to the contrary, please assume that the school will be open as usual.

Our intention always is to ensure all students are safe and everything reasonably possible will be done to ensure that your child/ren does not come to any harm as a result of poor weather conditions. Thank you for your support with this.

Yours sincerely

K.M. Canham

**K M Canham
Headteacher**